

# Black Oak Mine Unified School District

## Agenda

### Annual Organizational Meeting of the Board of Trustees



Regular Meeting

6540 Wentworth Springs Road, Georgetown, CA 95634

Tuesday, December 17, 2019

07:00 PM

## Need the Complete Board Packet?

Scan the image below with a smartphone to access the complete board packet including all the attachments.



The Board of Trustees has a regularly scheduled meeting on the second Thursday of the month, with the exception of holidays and school vacations.

Special Board Meetings are scheduled as needed. Check the Calendar on the website, or call the District Office at 333-8300 to confirm meeting dates and times. All meetings take place at the District Office located at 6540 Wentworth Springs Road in Georgetown. All regular meeting agendas are posted at least 72 hours before each meeting on the bulletin board at the front of the District Office, at school sites and glass window of the school office, and on this website. Special board meeting agendas are posted at least 24 hours in advance.

The agenda, meeting notice and agenda packet for board meetings can be made available by request in a format appropriate for a person with a disability. If you are attending a meeting and are an individual with a disability who needs a special accommodation to participate, please call 333-8300 at least 48 hours in advance. Accommodations may include, but are not limited to interpreters, parking, and accessible seating.

## Details

**Board Members:** Ronnie Ebitson  
Bill Drescher  
Darcy Knight  
Joe Scroggins  
Jeff Burch

**Other Attendees:** Jeremy Meyers

## **1. 5:30 pm - CALL TO ORDER**

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### **1.1 Public Comment on Closed Session Items**

## **2. 5:30 pm - CONVENE TO CLOSED SESSION**

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### **2.1 Personnel Action: Classified Employment - Transportation - 4 Hour Bus Driver**

**Vote on in Open Session under the Consent Agenda**

### **2.2 Short Term Employment - 2019-20 School Year Wrestling Coaches**

**Vote on in Open Session under the Consent Agenda**

### **2.3 Classified Salary Schedule Change**

**Vote on in Open Session under the Consent Agenda**

### **2.4 Personnel Matter - Certificated Retirement**

### **2.5 Negotiations**

Conference with Jeremy Meyers and Shelly King, District Labor Negotiators, Regarding Labor Negotiations with the Black Oak Mine Teachers Association and the California School Employees Association, Gold Chain Chapter #660.

### **2.6 Superintendent's Evaluation**

## **3. 7:00 pm - RECONVENE OPEN SESSION**

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### **3.1 Roll Call**

### **3.2 Pledge of Allegiance**

### **3.3 Disclosure of Action taken, if any, in Closed Session**

## **4. BOARD ORGANIZATIONAL ACTIONS**

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### **4.1 Elect a Board President for the 2020 calendar year, to begin December 17, 2019**

### **4.2 Elect a Board Vice President for the 2020 calendar year, to begin December 17, 2019**

### **4.3 Elect a Board Clerk for the 2020 calendar year, to begin December 17, 2019**

### **4.4 Elect a Board of Trustee Representative to the El Dorado County School Board Association for the 2020 calendar year**

### **4.5 Elect a Board of Trustee Representative to the LCAP Curriculum Council for the 2020 calendar year**

### **4.6 Elect a Board of Trustee Representative to the LCAP Budget Advisory Committee (BAC) for the 2020 calendar year**

#### **4.7 Elect a Board of Trustee Representative to the Citizens Bond Oversight Committee (CBOC) for the 2020 calendar year**

#### **4.8 Appoint the Superintendent as Secretary to the Board of Trustees (BB 9122) for the 2020 calendar year**

INFORMATION: The Secretary to the Board of Trustees will also act as representative to the Joint Powers Association, and coordinator for the District regarding Compliance with Civil Rights, Title IX, Asbestos Abatement (AHERA), Affirmative Action, and regulations relative to disabled persons.

#### **4.9 2020 Board Meeting Calendar**

[Board Meeting Calendar 2020.pdf](#)

### **5. ADOPTION OF THE AGENDA**

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#### **5.1 ACTION: Adoption of the Agenda**

The Board may act upon an item of business not appearing on the posted agenda if, first, the Board publicly identifies the item, and second, one of the following occurs:

- 1) The Board, by majority vote of the full Board, decides that an emergency exists, as defined in Govt. Code Section 54956.5;
- 2) Upon a decision by a 2/3 vote of the Board members present at the meeting, or if less than 2/3 of the Board members are present, a unanimous vote of those present decides, that there is a need to act immediately and that the need to take action came to the District's attention after the agenda was posted; or
- 3) The item was on the agenda of a prior meeting of the Board occurring not more than five calendar days prior to the date of this meeting, and at the prior meeting the item was continued to this meeting.

### **6. COMMUNICATIONS**

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#### **6.1 Written**

#### **6.2 Public Comment**

Members of the public may address the Board on any items of interest to the public that are within the subject matter jurisdiction of the Board, but are not on the agenda or are on the consent agenda. Each person who addresses the Board must first be recognized by the presiding officer and then give his/her name. Comments must be directed to the Board as a whole and not to individual members or District employees. Individual speakers will be allowed three (3) minutes to address the Board. However, the Board shall not act upon, respond to, or comment on the merits of any item presented during the Oral Communications, although the Board may ask clarifying questions of the presenter or refer the presenter to a District procedure if appropriate. (Government Code Sections 54954.2 and 54954.3) This is also the time to address any items on the consent agenda.

### **7. REPORTS**

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#### **7.1 Black Oak Mine Teachers Association**

#### **7.2 California School Employees Association**

#### **7.3 Student Representative Report**

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## 7.4 Facilities, Maintenance, Operations, and Transportation

## 7.5 Site Administrators

## 7.6 Superintendent

# 8. NEW BUSINESS

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## 8.1 ACTION: First Interim Report

**RECOMMENDATION:** It is recommended that the Board of Trustees consider taking action to approve and certify the District's financial position with a Positive Certification for the First Interim Report for the period ending October 31, 2019.

**BACKGROUND:** School districts are required to submit for review and approval by the Board of Trustees the First Interim Report of the District for the period ending October 31, 2019. The purpose of the First Interim Report is to present an overview of the District's financial condition and review whether the District is able to meet its financial obligations in the current and subsequent two fiscal years. Although the District is projecting deficits in the current and subsequent years, the District maintains adequate reserves to positively certify this report. In addition, upon review and certification by the Board of Trustees, the First Interim Report will be reviewed by the El Dorado County Office of Education as part of its fiscal oversight of school district.

[First Interim Report 2019-20.pdf](#)

## 8.2 ACTION: Special Board Meeting Minutes for November 7, 2019

**RECOMMENDATION:** It is recommendation that the Board of Trustees consider taking action to approve the minutes for the Special Board Meeting on November 7, 2019.

[11-7-19 Meeting Minutes.pdf](#)

# 9. INFORMATION AND DISCUSSION

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## 9.1 American River Charter School Presentation

The 5-year Charter Petition for the American River Charter School (ARCS) is due for renewal prior to the start of the 2020 school year. The ARCS is working to finalize the petition and will submit to the District in December of 2019 for review. In advance of required Board action for approval, ARCS Director David Gleason will provide an overview of the ARCS, including the program delivery model, major accomplishments, current and planned initiatives, and school goals as outlined in the ARCS Local Control Accountability Plan.

## 9.2 Review Board and Superintendent Goals, Dates For Planned Site Visits, and Dates For Upcoming Study Sessions

## 9.3 High School Athletics

**BACKGROUND:** District staff will review and engage the Board in a discussion of the District's athletics program including board policies and expenditures.

[BP 6145 Extracurricular and Cocurricular Activities.pdf](#)

[BP 6145.2 Athletic Competition.pdf](#)

## 9.4 District Fundraising Policies

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**BACKGROUND:** District staff will review and engage the Board of Trustees in a discussion of the District's fundraising policies.

[BP 3260 Fees and Charges \(1\).pdf](#)

[BP 6145.5 Student Organizations and Equal Access.pdf](#)

## **10. CONSENT AGENDA**

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### **10.1 Superintendent requests approval of items 10.2 - 10.9**

#### **10.2 Classified Personnel Action - Transportation - 4 Hour Bus Driver**

**RECOMMENDATION:** It is recommended that the Board of Trustees consider taking action to employ John Captein as a Bus Driver for the Black Oak Mine Unified School District for the 2019-20 school year.

**BACKGROUND:** This position is necessary due to staffing needs. The classified personnel action is submitted in accordance with District policy.

[Classified Employment 12.17.19.pdf](#)

#### **10.3 Short-Term Personnel Action - 2019-20 School Year Wrestling Coaches**

**RECOMMENDATION:** It is recommended that the short-term employment action to employ coaching personnel be approved as submitted.

**BACKGROUND:** The attached short-term employment action is submitted in accordance with the Education Code and District policy. Education Code 45103 defines "short-term employee" as any person who is employed to perform a service for the district, upon the completion of which, the service required or similar services will not be extended or needed on a continuing basis. "Short-term employees", employed and paid for less than 75% of a school year, are not a part of a bargaining unit.

[SHORT TERM COACHES - Wayne&Streif.pdf](#)

#### **10.4 Change in Classified Salary Schedule Placement**

**RECOMMENDATION:** It is recommended that the Board of Trustees consider approving the change in the Classified Salary Schedule Placement for the following position: Maintenance II/HVAC from Range 39 to Range 46. This change would be effective January 1, 2020.

**BACKGROUND:** The Maintenance II/HVAC position requires certification and responsibilities that continue to increase. It has been agreed upon by the District and CSEA Gold Chain Chapter 660 that it is in our best interest to make these changes; however, CSEA will be meeting until, tomorrow, December 18, 2019 to ratify this agreement. If it isn't ratified on December 18, 2019, the change will not be made on January 1, 2020.

[2019-20 Classified Salary Change.pdf](#)

#### **10.5 Disposal of Obsolete Equipment, Supplies, Instructional Materials, and other Property**

**RECOMMENDATION:** It is recommended that the Board of Trustees consider taking action to declare specific technology equipment obsolete.

**BACKGROUND:** The technology department has submitted a list of outdated/obsolete equipment – switches, projectors, and laptops – for disposal. The lists are attached.

[Surplus Items December 2019 - Switches.pdf](#)

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[Surplus Items December 2019 - Projectors.pdf](#)

[Surplus Items December 2019 - Laptops.pdf](#)

### 10.6 CSBA Board Policies Second Reading and Adoption

**RECOMMENDATION:** It is recommended that the Board of Trustees consider adopting the updated/revised CSBA Board Policies.

[BP 0420.42 Charter School Renewal.pdf](#)

[BP 4114 Transfers.pdf](#)

### 10.7 Board Meeting Minutes for November 14, 2019

[11-14-19 Meeting Minutes.pdf](#)

### 10.8 Purchase Orders, Warrants, Bids and Quotes

**RECOMMENDATION:** It is recommended that 2019-20 fiscal year Batch numbers 0029-0035 dated November 5, 2019 to November 26, 2019 for General Fund, Charter School Fund, Cafeteria Fund, Building Fund, and School Facilities Fund for a total of \$720,103.82 be approved.

**BACKGROUND:** Copies of Warrants which are provided under separate cover for Board of Trustees approvals includes the following:

<u>Fund Name and Number</u>	<u>Amount</u>
General Fund 01	\$566,466.47
Charter School Fund 09	\$31,817.75
Cafeteria Fund 13	\$13,680.39
Deferred Maintenance Fund 14	\$8,495.00
Developer Fees Fund 25	\$60,366.25
Enterprise Fund 63	\$39,277.96
Total	\$720,103.82

[Purchase Orders, Warrants, Bids, and Quotes.pdf](#)

### 10.9 Overnight Field Trips

**RECOMMENDATION:** It is recommended that the Board of Trustees approve the overnight field trips.

**BACKGROUND:** Field trip request forms for trips over 200 miles radius one way or overnight are due to the district office 45 days prior to requested departure. These trips are required to have board approval.

[Wrestling FT to Chico HS.pdf](#)



[Wrestling FT to Corning HS.pdf](#)

[NS 6th Grade Science Camp to Fort Barry.pdf](#)

## **11. REPORTS OF THE BOARD**

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### **11.1 Board Reports**

## **12. FUTURE MEETINGS**

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The next regular meeting of the Board of Trustees is scheduled for Tuesday, January 14, 2020.

## **13. ADJOURNMENT**

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### **13.1 Time**